

COVID-19 Global Rheumatology Alliance Policy Document

Code of Conduct Policy, Version 1.

Current as of 11:30 5-April-2020 AEST

Expires 11:30 5-April-2021 AEST

Revision

- This policy may be revised as required by the COVID-19 Global Rheumatology Alliance (C19-GRA) Steering Committee.

Slack Channel

- Access to the Slack channel will be through the rheum.covid@gmail.com email address or through discussion with a C19-GRA Steering Committee member. A brief description of an applicant's background and anticipated involvement in the C19-GRA is required before access to the Slack is provided. Access to the Slack channel is also contingent on the applicant agreeing to abide by the C19-GRA Code of Conduct policy.
- Access to the Slack may be restricted to certain channels at the discretion of the C19-GRA Steering Committee (implemented by Slack administrators).
- The Slack Administrators are currently C19-GRA Steering Committee members (Paul Sfuka and Suleman Bhana) however this responsibility may be assigned to another person, with oversight from a C19-GRA Steering committee member.
- Within Slack teams, Team leads will be in charge of task assignments.

Data Sharing and Collaboration

- Please refer to the data sharing policy with respect to sharing data from the C19-GRA with outside parties.

Manuscript development

- To ensure efficient collaboration within the working environment, as well as avoiding duplication or deletion of works in progress, manuscripts in development by members of the C19-GRA will often be worked on private channels dedicated exclusively to this purpose.
- Private channels for manuscript development will be closed at the discretion of the team leads.
- All pre-acceptance manuscripts (ie, manuscripts under review or development) will remain absolutely confidential and will not be shared outside the private team slack channels in any format. No manuscripts that are pre-acceptance can be shared without the explicit permission of the project lead.

Promotion

- Projects, publications and presentations or other aspects of internal and external projects of the C19-GRA can be promoted by C19-GRA members on the Slack channel.
- External activities relevant to the core activities of the C19-GRA can be posted to the #external channel. No promotion of these events is permitted outside of the #external channel.

General behavior & misconduct

As maintainers of this Slack channel, and in the interest of fostering an open and welcoming community, all people who contribute will be respected.

We are committed to making participation in this project a harassment-free experience for everyone, regardless of the level of experience, gender, gender identity, and expression, sexual orientation, disability, personal appearance, body size, race, ethnicity, age, religion, or nationality.

Examples of unacceptable behavior by participants include:

- The use of sexualized graphics, language or imagery
- Personal attacks
- Trolling or insulting/derogatory comments
- Public or private harassment
- Publishing other's private information, such as physical or electronic addresses, without explicit permission (eg doxxing)
- Publication of personal health information (PHI) without informed consent
- Other unethical or unprofessional conduct

The C19-GRA reserves the right and responsibility to remove, edit, or reject any comments or other contributions that are not aligned with this Code of Conduct, or to ban temporarily or permanently any contributor for other behaviors that they deem inappropriate, threatening, offensive, or harmful.

By adopting this Code of Conduct, the members of the C19-GRA commit to fairly and consistently applying these principles to every aspect of managing this community. Please note that private messages are considered the intellectual property of the sender. Reporting harassment is the only acceptable reason to re-publish them. All complaints will be reviewed and investigated and will result in a response that is deemed necessary and appropriate to the circumstances.

Written by: Philip Robinson, reviewed and approved by the C19-GRA Steering Committee, 5-April-2020